

CALFRESH (CF) PROGRAM

REQUEST FOR POLICY/REGULATION INTERPRETATION

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:	5. DATE OF REQUEST: 8/25/15	NEED RESPONSE BY: 8/31/15
2. REQUESTOR NAME:	6. COUNTY/ORGANIZATION: Santa Barbara County	
3. PHONE NO.:	7. SUBJECT: Paper Application	
4. REGULATION CITE(S): 63-300.1	8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) NOTE: All requests must have a regulation cite(s) and/or a reference(s).	

9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):

Is it necessary to include the paper application (CF 285, CF 37, SAWS 2 Plus) prior to conducting an interview for CalFresh?

10. REQUESTOR'S PROPOSED ANSWER:

63-300.1 The application process includes filing and completing an application, being interviewed, and having certain information verified. The CWD shall act promptly on all applications and provide food stamp benefits retroactive to the month of application to those households that have completed the application process and have been determined eligible.

Answer: If the worker conducts an interactive interview, whether by phone or in person, and the client reviews and signs the application, this meets the requirement for completing an application and a paper application would not be necessary.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

Per 7 CFR 273.2(c)(1), "...The State agency must provide households that complete an on-line electronic application in person at the food stamp office the opportunity to review the information that has been recorded electronically and must provide them with a copy of that information for their records." The county must print out the paper application to allow the household to review the information transmitted through the interactive interview.

FOR CDSS USE

DATE RECEIVED: August 25, 2015	DATE RESPONDED TO COUNTY/ALJ: August 23, 2015 JN
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